

**ACTION ITEMS 2024 FOR MEMBERS OF THE COPYRIGHT SOCIETY OF BOTSWANA HELD
IN ON MULTI LOCATION LIVE STREAMING**

<u>MATTERS ARISING</u>				
<u>NO.</u>	<u>Action</u>	<u>When</u>	<u>Responsible</u>	<u>Actions</u>
•	To improve the matching process for unmatched royalties currently exceeding BWP 500,000.	•	• COSBOTS Management	
✓	digitize the registration and submission process for creative works to enable online submissions and reduce reliance on hard copies.		COSBOTS Management	
✓	to expand awareness of existing grievance and	•	The Head of Operations	

		support channels for members.				
	✓	To finalize the procurement process for the architectural firm to design the COSBOTS Creative Hub.		✓	The Board and Management	
	✓	Continue lobbying relevant ministries and stakeholders for reform of the Levy on Technical Devices Fund (LTDF) framework, with the goal of securing direct administration by COSBOTS in line with international best practices.		✓	The Board and Legal Committee	

		✓ Review and respond to member complaints and concerns	✓			
		✓ Implement new technology for better royalty tracking and distribution				
		✓ Organize workshops to educate members on royalty collection and distribution processes	✓			
		✓ Update personal information and register works with			Members	

	CLOSING REMARKS: <ul style="list-style-type: none">• Chairperson closed with a vote of thanks and provided contact information for follow-up concerns• Reaffirmed COSBOTS' mission to support creators and uphold copyright law.• Encouragement for members to engage more with COSBOTS
	Closing Prayer Meeting was closed with a word of prayer
	Bakalanga Malikongwa Board Chairperson Sign: _____ Date: _____
Sig ned by:	Letlhogonolo Makwinja CEO Sign: _____ Date: _____
	Recording Bonang Kabimba Sign: _____ Date: _____