

### MATTERS ARISING

ACTION ITEM	RESPONSIBILITY	COMPLETION DATE	STATUS	UPDATE
Forensic audit	Board	Completion time is dependent on the time it will take for law enforcement agencies to complete their investigations and determine the next course of action.	Ongoing	The AGM was informed on the matter as still on going.
Constitutional review	Board	By the next AGM	Ongoing	Though the document has been completed by the Board, it is still to be presented to members for consideration and approval. This will happen in due course.
Registration of other sectors.	Management	This will carry on as creators register new works	Ongoing	The Reprography department continues to register new members from various sectors with new works.
Management to look at limitations in the system of providing royalty statements.	Management	By the next AGM	Ongoing	Management is working with WIPO to enhance the WIPO connect member registration and database system used by the company to enable it to produce comprehensive automated royalty statements.
Establish a Social and Cultural Fund.	Board	By the next AGM	Complete	The company has as fully functioning fund with a set of of the rules and regulations to govern its operations. A member funeral scheme is administered under this
Provide members with a method of royalty payments.	Management	By next AGM	Complete	A write up on the method of distribution used by the company was prepared and shared with members through the various communication portals available to the company